

**Professional Education Council
Minutes
September 27, 2018
McKee 282; 4:00-5:30 PM**

Present: Brian Rose, Kim Mahovsky. Scott F

picked up? Rosann stated that EDEL 525 is still included, which includes Art, Music and PE. The current EDEL 303 course is about "How to write a health lesson plan". Kim C mentioned that increasing the EDEL 544 credits to nine brings more consistency across programs.

8 approved, 0 opposed, 0 abstained. Motion approved.

Meeting day/time – will keep with Thursday of the 4th week. Some may want a time change. Brian/Cheryl will send out an email survey for times available on this day. This will be a remote vote.

PEC By-laws

- Purpose/Goals: What is our purpose, what are we convening to do. By-laws are in your folder.
- Review and better identify our purpose and develop better process.
- Example of responsibilities – item 6. Our job is not to necessarily approve curriculum content, but perhaps ensuring they have the appropriate items showing standards are met.
- Come back next month with ideas for change, ideas, etc.
- Ginny: if you look at board policy, PEC is the governing body to ensure integrity of licensure programs. Theoretically, the approval of everything here then goes to the CEBS Dean. Offering support to the example. Leave the content to the content experts, but pay more attention to ensure alignment for accreditation/reauthorization for standards are met. Take responsibility to help faculty understand how they should propose/generate programs to ensure they are aligned for accreditation. With reauthorization, we were tasked with reviewing matrices to demonstrate for accrediting body to know how we are aligning our programs to state requirements.
- Homework for next meeting
- Kim. M. can we enact changes to the by-laws? Yes. Membership has to agree.
- Ginny – how can PEC turn the operational process to be aligned with the by-laws?
- Are there any items that need additions/revisions? Make membership more familiar with the by-laws and ensure we are meeting the responsibility.
- Corey- a change will require some outside influence. Think on your changes and make sure it is thoughtful. The accreditation process was probably the easiest it was every going to be, which was not that easy. This way we are set-up if we go for National accreditation again.
- Matrices currently exist due to reauthorization. This would result in making simple changes to the current matrices, not re-doing.

New CLD/ELL state standards:

- A variety of different programs has been informed of the changes. It was decided to bring it to PEC and let the faculty help communicate. In June, the legislature determined that all initial licensure programs need to have six credits related to (CLD) ELL education standards. Because of the reauthorization, we are not held responsible for meeting standards immediately. Ginny thought we would have 4 years to comply if we just tell the reauthorization group that the plan is to meet the standards. This is not correct. According to CDE, the credits to meet the standards should be determined immediately. We have an exemption for this reauthorization, which does not mean we have 4 years. When possible, programs need to meet and determine changes as soon as possible. Ethically we are doing this for our students.

The state will have all the data already collected. They are looking at all teacher prep programs across the state. Students who join in 2019 without a change, they will be recorded as needing to do the training during renewal. We want our students to benefit from our change, so it needs to begin with 2019 entering students.

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- Charlie – test scores will automatically update to Banner as Praxis is completed. It will become a check box in DegreeWorks and must be completed. Graduate school does not currently use this and would like to hear from programs about the need of the check box. If you want it in DegreeWorks for graduate programs, send an email to Laura Hulsey to begin that conversation. She prefers to get direct program requests.
- Corey – if PEC ensures that programs get our students to a point where they are ready to be a teacher, then passing the licensure exam(s) is a natural piece of that. Seems that PEC could offer a resolution to graduate council that all licensure programs with the Praxis exam should include the check box. Perhaps this would suffice for Laura.
- Brian – we can make recommendations to programs, but cannot force them to move forward with the recommendation.
- Charlie – they want to hear from programs directly, which might be better than a directive from PEC.
- Corey – perhaps CEBS submits a request to PEC, who can then filter it out to the necessary departments.
- Ginny mentions that suggestions/recommendations in the past required this body to produce a written document and Eugene has to approve it. He can then take it to whatever body we want to take it to (i.e. graduate school). If recommendation is adopted then decision is made and then filtered back to PEC. Once implemented the CEBS office would be notified.
- Charlie is happy to assist with the written recommendation.
- Mark asked – when is it being recommended that students take their Praxis?
 - Kim C. states – recommendation is taking it prior to the first practicum experience instead of the semester before student teaching. This keeps them closer to their LAC (content) courses.
 - Charlie states – the Praxis exam should be done soon after the content has been taught so that students are better prepared.

Other items from membership:

- This is an area where your items that may not be on the agenda initially, can be discussed, time permitting.
- Charlie – Fingerprint page on the CDE website has changed to the new process. Charlie is still learning the new process. This does not go into effect until October 31st. As students are going through student teaching, they must complete a new background check for CDE. There are specific locations for electronic fingerprint

McKee as was done in the past. Students who completed the LDE program but never applied for the endorsement, they can no longer apply for the endorsement.

V. Reports:

This area will provide time for reports from non-voting members. Different reps outside of voting members.

VI. PEC Vacancies:

There are a few up for vote. If you know a rep for one of the non-voting openings, please ask them and bring it back to the membership.

Jackie moved to adjourn, Kim M seconded. All in favor.

Meeting adjourned

Minutes submitted by Cheryl Sparks