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- **Inclement Weather during Finals Week.** [Revised policy proposal](#)
  - Discussion of a four day finals week. There is concern that all students would be required to stay until the Friday of finals week just in case there is an inclement weather day. There is concern over student scheduling conflicts who are leaving to go home. Review and discussion of the Registrar's Office with regards to physical space availability for larger classes. Another concern was that more students would have three or more finals on one day but the data shows this may not be the case. After census day, we could publish the schedule but this may require an adjustment from semester to semester. It was

suggested to separate the inclement weather policy and the finals cancellation policy. APC will continue to explore the possibility of a four day finals week independent of a Friday make up day. Discussion of Levin's proposed policy ensued. Instructors could have a discussion with their department chair on what "reasonable options" really mean. Several alternative times would need to be offered. Some students need the final exam grade in order to get a better overall class grade. The decision of how to close out the course, will be made by the instructor in consultation with their department chair. Discussion of an incomplete grade and its appropriateness ensued.

*f* MOTION: There is a motion to send this policy to Codification.

- de la Torre firsts, Cieminski seconds.
- The motion was approved by unanimous voice vote.
- **Curriculum Working Group recommendations**
  - Levin copied over recommendations from a spreadsheet to a list.

#### Unfinished Business on hold

- **Transfer Student & GR Review of Records** (Registrar).
- **Academic Calendar** Fall break.

#### New Business

Comments to the Good of the Order: None.

#### Adjournment

The meeting was adjourned at 3:45pm.

Oscar Levin  
Chair

Nina Phillips  
Recording Secretary