

## CODIFICATION COMMITTEE

UC Aspen A & B

Wednesday, September 22, 2021

### MINUTES

Present Satiana, Schuttler, Stody, ~~Wish~~

Absent 1, hcw4(A)6 (bs)3 (e)8 (nt)7 (1, hcw)-2 /TT0 Call to Order

The meeting was called to order at 2:03pm.

Approval of the Agenda

Approved without objection.

Approval of the September 8, 2021 meeting minutes

Approved with correction to attendance record for new policies

- o Schuttler will share the template with committee chairs.

- o The committee will consider creating a style/format guide.

- Liberal Arts Council bylaws

- o The committee picked up their review from last meeting.

- o Change "will" to "shall" where appropriate throughout.

- o Edits for clarity in Article VI, A., 3.

- o Remove italics from instances of University Regulation's and reference.

- o Edits for clarify in Article VI. B.

- o Change follow up" to "additional information

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