

# W-4

## Employee's Withholding Certificate

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Your withholding is subject to review by the IRS.

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2025

### Step 1: Enter Personal Information

|     |                                                                                                                                                                                                                                          |                                                                                                                                                                         |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) |                                                                                                                                                                                                                                          | (b) Social security number                                                                                                                                              |
|     |                                                                                                                                                                                                                                          | Does your name match the name on your social security card?<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><a href="http://www.ssa.gov">www.ssa.gov</a> |
| (c) | <input type="checkbox"/> Single <input type="checkbox"/> Married filing separately<br><input type="checkbox"/> Married filing jointly <input type="checkbox"/> Qualifying surviving spouse<br><input type="checkbox"/> Head of household |                                                                                                                                                                         |

TIP: [www.irs.gov/W4App](http://www.irs.gov/W4App)  
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( )

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5.  
[www.irs.gov/W4App](http://www.irs.gov/W4App)

### Step 2: Multiple Jobs or Spouse Works

only one

(a) [www.irs.gov/W4App](http://www.irs.gov/W4App) or

(b) H ( ) or

(c) ( )

Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs.  
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### Step 3: Claim Dependent and Other Credits

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# General Instructions

## Future Developments

[www.irs.gov/FormW4](http://www.irs.gov/FormW4)

## Purpose of Form

## Exemption from withholding.

and

## Your privacy.

## When to use the estimator.

[www.irs.gov/W4App](http://www.irs.gov/W4App)

## TIP:

## Self-employment.

[www.irs.gov/W4App](http://www.irs.gov/W4App)

## Nonresident alien.

# Specific Instructions

## Step 1(c)

## Step 2.

N (a)

(b)

(c)



Step 2(b)—Multiple Jobs Worksheet (Keep for your records.)



ONE ( ) only

Note: \$ www.irs.gov/W4App.

