UNIVERSITY OF NORTHERN COLORADO

Employee Payroll Direct Deposit Questions: 970-351-2391
Student Refund Direct Deposit Questions: 970-351-2821
Student Refund and Billing Questions: 970-351-4862 (Option 3)

Authorization Agreement for Automated Deposits – US Financial Institution of Choice

☐ New Authorization ☐ Change of Account ☐ Amount Change Only ☐ Temporarily Cancel

Name _____ Bear number _____
(Please Print)

(Check One) ☐ Student/TA/GA ☐ Classified ☐ University Aide/Technical/Professional ☐ Faculty/Exempt

UNC Department (if employee) _____ Daytime Phone No. _____

I hereby authorize the University of Northern Colorado to make payment of any amounts owed to me by initiating credit entries to the account listed below. I understand and agree that if an erroneous credit is made to my account that the University and financial institution are authorized to stop payment, reverse the entry, or make any adjustments necessary to my account to correct the erroneous entry. I understand that this authorization will remain in effect until I have cancelled it in writing.

If UNC is

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