

Student Registration Permit-Override in URSA

- Log in at <https://a.cedu> in your name and password
 - o Click the **Employee tab**.
 - o Under **Faculty & Advisor Tools**, click **Registration Overrides**.
 - o Select the **term** and **Select the Term drop-down**.
 - o Enter the **CRN** for **each** of the **classes** and click **Submit**.
 - o Click the **dropdown** from the **choices** **under Student Advice**.
 Select **one** of the **overrides** which **relates** to
 for
 - o Use the **drop-down** **Override checkbox**
 - CAPACITY - Overrides capacity
 - INSTCONS - Overrides **equivalent capacity**
 - ICEXCAP - Overrides **equivalent capacity**
 - TMCONFLICT - Overrides **incompatible**
 - MUTEXC - Overrides **prerequisite**
 - o Use the **drop-down** **Course**, select the **CRN** for the **class** and click **Submit**.

